

Enrollment Policies

(As of August 2021)

1. Private Lesson Enrollment: Students are enrolled ongoing, year-round. Holidays are accounted for in the year. Please refer to our current calendar.

2. Tuition: It should be clearly understood that although the tuition is paid monthly, *it is not calculated by the weekly lesson*. The monthly payment is based on the total amount of tuition for the year and divided into equal payments. Your monthly tuition rate is the same each month even though some months will have 5 lessons and others as few as 3. Holiday closures have been calculated into the monthly tuition rate.

Tuition is based on enrollment. Not attendance.

Tuition is nonrefundable and nontransferable.

Tuition rates are subject to change each year.

3. Annual Registration Fee: Each student will be assessed an annual registration fee of \$25.00 for the 1st and 2nd student enrollments per family. The 3rd or more student enrollments have no fee. Registration fees are nonrefundable and non-transferable. Fees are processed at the time of enrollment for new students or in July for current students. Current students who withdraw and return later are subject to the registration fee.

4. Monthly Payments: Monthly payments are automatically processed on the 1st of each month by credit/debit card – Mastercard, Visa, Discover and AMEX. It is the parent or adult student responsibility to ensure that all payment information is updated in their Pike13 account for monthly automatic billing. Monthly Tuition payments will not be refunded or credited.

If a student begins lessons in the middle of the month, the monthly tuition will be prorated.

5. Late Fee: We have a late payment fee policy of \$25.00 per student. If tuition payments are not received by the 7th day of the month it is considered late and the fee will automatically be applied, no exceptions.

6. Withdraw: There is no long-term contract. To discontinue lessons and end automatic charges please notify the front desk by the 15th of the month. Withdrawal notices by text, email, non-attendance or notice to a teacher does not constitute withdrawal from lessons. For example, if you plan to discontinue lessons in May, then we will need to receive your notice by April 15th. If no notice is given, then the student/parent will be responsible for the next full month's tuition even if lessons are discontinued. Automatic payments will discontinue after the notice and any outstanding charges are settled. All unused services are non-refundable.

7. Tuition Assistance Grants: Tuition assistance grants are available to families who qualify. Only one (1) Tuition Assistance per student per year. No other discounts apply. Applicants must complete our form in full and submit the required documentation each year. Recipients must

have excellent attendance and keep all payments current. Tuition assistance is limited based on fundraising efforts. We make every attempt to aid to all qualifying families.

8. Tuition Discounts:

Family Discount for 2nd, 3rd, + enrollments:

- 30-minute = \$5.00 each month (\$60 per year)
- 45-minute = \$7.00 each month (\$84 per year)
- 60-minute = \$9.00 each (\$108 per year)

2nd and 3rd Instrument Discount for same student:

- 30-minute = \$5.00 each month (\$60 per year)
- 45-minute = \$7.00 each month (\$84 per year)
- 60-minute = \$9.00 each (\$108 per year)

Seniors 60+, Military, Veteran and Police:

- 30-minute = \$7.00 each month (\$84 for the year)
- 45-minute = \$9.00 each month (\$108 per year)
- 60-minute = \$11.00 (\$132 per year)

Only 1 qualifying discount per student.

There are no discounts for group classes, camps, or workshops.

9. Non-Discrimination Policy: The Conservatory admits students of any race, color, gender, sexual orientation, gender identity, religion, disability, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

Policies are subject to change at any time